

Modoc County Board of Education  
Regular / Re-organizational Meeting  
Adopted Minutes  
December 11, 2017

**CALL TO ORDER – ROLL CALL AND ESTABLISHMENT OF QUORUM**

Members of the Board met for a regular meeting in the conference room at the Modoc County Office of Education. The meeting was called to order at 5:00 p.m.

**Members Present**

Jim Hays  
Bucky Harris  
Sadie Camacho  
Ben DuVal

**Members Absent**

Dixie Server

**MCOE Staff Members Present**

Mike Martin  
Leslie Corder  
Gail Eppler

**Visitors Present**

**PLEDGE OF ALLEGIANCE**

**POSTING OF AGENDA**

It was noted that the agenda had been properly posted.

**PUBLIC COMMENTS**

None

**1. PRESENTATION / REPORTS**

**Mike Martin reported the following:**

Information concerning the new California School Dashboard was shared with the members of the board. Mike explained that the Dashboard contains reports that display the performance of local educational agencies (LEAs), schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement. It was further pointed out that if a district is identified as needing Differentiated Assistance, that the county office is required to establish a partnership with the district and work with them to make improvements in the specified areas. It was noted that at this time, none of the school districts in Modoc County were identified as needing the assistance in any specific areas.

Members of the three-person team (Misti Norby, Liza Butler, and Krissy Hess) who will be working with districts will review the dashboard, and will continue to work with the districts in areas of low progress. Mike indicated that in addition, he and Leslie will provide assistance as well.

The Early Head Start Program, (Lisa Reed) and MCOE are in the process of reviewing possible changes in the program to enable them to address the new minimum wage regulations. Additional information will be shared when it becomes available.

## **2. CONSENT AGENDA ITEMS**

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A motion was made by Ben DuVal, seconded by Bucky Harris and carried, with one abstention (Sadie Camacho) that the consent agenda be approved as included in the agenda packet. (Ayes: Hays, DuVal, Harris; Absent: Server)

## **3. INFORMATION / NO ACTION**

### **3.1 First Reading – Board Policy / Superintendent Policy**

- BP/SP 0460 – Local Control and Accountability Plan
- BP/SP 3513.1 – Drug and Alcohol-Free Schools
- BP/SP 5113.1 – Chronic Absence & Truancy
- BP/SP 5131.6 - Alcohol & Other Drugs
- BP/SP 6020 – Parent Involvement
- BP/SP 6153 – School Sponsored Trips
- BP/SP 6161.1 – Selection and Evaluation of Instructional Materials
- BB 9121 – President
- BB 9220 – Board Elections
- BB 9230 – Orientation

Mike explained that the changes in the above listed policies are done at the recommendation of CSBA. There was no action required as this was the first reading of the policies. The items will be placed on the agenda for the January 2018 meeting for the second reading and approve. Following approval, the information will be forwarded to CSBA for inclusion in the MCOE online policies which are processed through them.

## **4. ACTION**

### **4.1 Reorganization of Board Election of Officers: Modoc County Board of Education County Committee on School District Organization**

The gavel was relinquished to Mike Martin who opened and accepted nominations for the position of president of the board. Bucky Harris nominated Jim Hays for the office of president. There being no other nominations, the nominations were closed, and a motion was made by Sadie Camacho, seconded by Ben DuVal and carried that Jim Hays be elected for this position. (Ayes: Camacho, DuVal, Harris, Hays; Absent: Server)

Jim Hays accepted nominations for the office of vice president of the board. Ben DuVal nominated Dixie Server for the office of vice president. There being no other nominations, the nominations were closed, and a motion was made by Sadie Camacho, seconded by Ben DuVal and carried that Dixie Server be elected for this position. (Ayes: Camacho, DuVal, Harris, Hays; Absent: Server)

The Modoc County Board of Education and its officers also act, in the same capacity, as the County Committee on School District Organization.

**4.2 Appointment of Authorized Agents for 2018 / Resolution #17-05: Mike Martin, Misti Norby, Marian Hall, Tim Hoff, and Leslie Corder**

A motion was made by Bucky Harris, seconded by Ben DuVal and carried that Resolution #17-05 appointing Mike Martin, Misti Norby, Marian Hall, Tim Hoff, and Leslie Corder as authorized agents for the Modoc County Office of Education for the 2018 year be approved as presented. This authorization enables these persons to sign various forms and reports on behalf of MCOE. This motion carried with a vote of 4-0 (Ayes: Hays, Camacho, DuVal, Harris, Absent: Server)

**4.3 Board Meeting Dates and Times 2018**

Following explanation, a motion was made by Bucky Harris, seconded by Ben DuVal carried that the board meeting dates for 2018 be approved as presented. Meetings will be held on the second Monday of each month, with the exception of the May meeting which will be held on the last Tuesday of the month and the November meeting which will be held on the 2<sup>nd</sup> Tuesday of the month (due to Veteran's Day Holiday). Meetings will begin at 5:00 p.m. for the months of November, December, January, and February; and 7:00 p.m. for the months of March, April, May, June, July, August, September, and October. (Ayes: Hays, Camacho, DuVal, Harris; Absent: Server) (Calendar on file)

**4.4 Approval – Resolution #17-06: Withdrawal of Membership in Schools Excess Liability Fund (SELF) – effective 7-1-18**

Mike explained the need for this resolution, indicating that at the condition of the Schools Excess Liability Fund (SELF) had diminished greatly during the past four years, and that it was the recommendation of NCSIG, our liability insurance managers that the declaration of withdrawal from SELF be processed and submitted to NCSIG and SELF prior to December 31, 2017. Following explanation, a motion was made by Ben DuVal, seconded by Sadie Camacho and carried that Resolution 17-06 be approved as presented. (Ayes: Hays, Camacho, DuVal, Harris; Absent: Server)

**4.5 Approval – First Interim Budget Report**

Following presentation by Leslie Corder, a motion was made by Sadie Camacho, seconded by Ben DuVal and carried that a positive certification be granted and the First Interim Budget report be accepted and approved as presented. (Ayes: Hays, Camacho, DuVal, Harris; Absent: Server). (Copy on file)

**4.6 Set Superintendent's Salary effective January 1, 2018**

It was moved by Ben DuVal, seconded by Sadie Camacho and carried that the current salary for the position of County Superintendent be retained as the salary for January – December 2018. (Ayes: (Ayes: Hays, Camacho, DuVal, Harris; Absent: Server)

**5. CORRESPONDENCE**

**6. BOARD TIME**

Ben DuVal reported that, Roy Wright, a long-time member of the Tulelake Basin Joint Unified School District Board of Trustees had resigned.

**7. NEXT MEETING DATE**      January 8, 2018 - 5:00 p.m.  
Modoc County Office of Education

**8. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 5:50 p.m.

Respectfully submitted:

Mike Martin, Modoc County Superintendent of Schools  
Ex-Officio Secretary to the Board.

Approved:

President, Modoc County Board of Education