

**Modoc County Board of Education  
Regular Meeting  
Adopted Minutes  
December 14, 2020**

**CALL TO ORDER – ROLL CALL AND ESTABLISHMENT OF QUORUM**

Members of the Board met for a Regular Meeting in the conference room at the Modoc County Office of Education. The meeting was called to order at 5:00p.m.

**Members Present**

Jim Hays  
Bucky Harris  
Sadie Camacho  
Dixie Server  
Ben DuVal

**Members Absent**

**MCOE Staff Members Present**

Mike Martin  
Misti Norby  
Leslie Corder  
Kristy Prince  
Marian Hall

**Visitors Present**

**PLEDGE OF ALLEGIANCE**

**POSTING OF AGENDA**

It was noted that the agenda had been properly posted.

**PUBLIC COMMENTS**

None

**1. PRESENTATION / REPORTS**

**Marian Hall reported the following:**

Marian updated the Board on the SELPA. Through a statewide survey the districts were told how many IEP's they have missed and what plans will be made to get those IEP's done. The SELPA Improvement plan is due this month. The state is now requiring Emergency plans in IEP's.

The Local plan for SELPA is being revised, this plan now will be updated every 3 years. There are two new hires at the Modoc Middle School and Tulelake High School. The students and staff are making the best out of the current situation.

Marian also gave a student update on how students are adapting to their current environment and new techniques that the staff has found to work for students.

**Misti Norby reported the following:**

Misti updated the Board on the LCAP for this coming year, but the state has not yet sent the guidance out. Once the guidance is received, MCOE will begin to assist the districts in writing their plans.

There was an Instructional Leadership Symposium last week with the district administrators, working on MTSS. The administrators reviewed where they were 3 years ago compared to where they are now.

**Mike Martin reported the following:**

Mike updated the Board on the letter that was sent to the Board of Supervisors from the district superintendents and himself.

The COVID-19 Prevention Program is being updated with the CalOSHA guidelines that were received.

**PUBLIC COMMENT**

**2. CONSENT AGENDA ITEMS**

**2.1 Minutes – November 9, 2020**

A motion was made by Sadie Camacho, seconded by Ben DuVal and carried that the Minutes from the November 9, 2020 Board Meeting be approved. (Ayes: Hays, Harris, Server, DuVal, Camacho)

**3. INFORMATION / NO ACTION**

**4. ACTION**

**4.1 Seating of Board Members (Jim Hays, James Harris)**

Members were sworn in and no other action was needed.

**4.2 Reorganization of Board - Election of Officers:  
Modoc Co. Board of Education / Co. Committee on School District Organization**

- **President**
- **Vice President**

The gavel was relinquished to Mike Martin who opened and accepted nominations for the position of president of the board. Jim Hays was nominated for the office of president, there being no other nominations, the nominations were closed. Bucky Harris made a motion, seconded by Dixie Server, with a unanimous vote cast for Jim Hays for the office of President. (Ayes: Camacho, DuVal, Harris, Hays, Server)

Jim Hays accepted nominations for the office of vice president of the board. Bucky Harris was nominated for the office of vice president, there being no other nominations, the nominations were closed. A motion was made by Ben DuVal and seconded by Sadie Camacho. A unanimous vote was cast for Bucky Harris for the office of Vice President. (Ayes: Camacho, DuVal, Harris, Hays, Server)

**4.3 Appointment of Authorized Agents for 2021 – Resolution #20-04  
Mike Martin, Misti Norby, Marian Hall, Tim Hoff, Leslie Corder (Pg. 5)**

A motion was made by Bucky Harris, seconded by Sadie Camacho and carried that Resolution #20-04 appointing Mike Martin, Misti Norby, Marian Hall, Tim Hoff, and Leslie Corder as authorized agents for the Modoc County Office of Education for the 2021 year be approved as presented. This authorization enables these persons to sign various forms and reports on behalf of MCOE. This motion carried with a vote of 5-0 (Ayes: Camacho, DuVal, Harris, Hays, Server)

**4.4 Board Meeting Dates and Times: 2021 (Pg. 6)**

Following explanation, a motion was made by Dixie Server, seconded by Bucky Harris carried that the board meeting dates for 2021 be approved as presented. (Ayes: Camacho, DuVal, Harris, Hays, Server) (Calendar on file)

**4.5 First Interim Budget Report (Pgs. 7-100)**

Following presentation by Leslie Corder, a motion was made by Dixie Server, seconded by Ben DuVal and carried that the First Interim Budget report be accepted and approved as presented. (Ayes: Hays, Camacho, Harris, Server; Absent: DuVal). (Copy on file)

**4.6 Budget Overview for Parents (Pgs. 101-103)**

Following an explanation by Leslie Corder, a motion was made by Ben DuVal, seconded by Bucky Harris and carried that the First Interim Budget report be accepted and approved as presented. (Ayes: Camacho, DuVal, Harris, Hays, Server). (Copy on file)

**4.7 Set Superintendents Salary effective January 1, 2021**

It was moved by Sadie Camacho, seconded by Dixie Server and carried that a \$2500 step and a 3% increase to the county superintendent's base salary, and a one-time, off the salary schedule cash payment of \$1000 for the 2021 calendar year. (Ayes: Camacho, DuVal, Harris, Hays, Server)

**5. CORRESPONDENCE**

**6. BOARD TIME**

**7. NEXT MEETING DATE**      January 11, 2020 - 5:00 p.m.  
Modoc County Office of Education

**8. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 6:00 p.m.

Respectfully submitted:

Mike Martin, Modoc County Superintendent of Schools  
Ex-Officio Secretary to the Board.

Approved:

President, Modoc County Board of Education